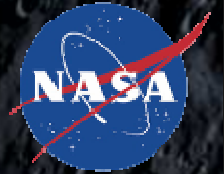
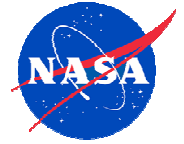


Access to Altair Lunar Lander Public Data (Export Controlled) Windchill site





Altair Lunar Lander Data Access Overview



- ◆ **NASA's Altair Project Office is making its technical data available to parties that meet Export Control restrictions.**
- ◆ **A Windchill-based file server has been created to organize NASA's lunar lander design archives.**
- ◆ **In order to gain access to the Altair data, you must register for data access.**
 - ◆ **If you have previously registered for and have access to the Altair Lunar Lander Public Data (Export Controlled) windchill site you do not need to register again.**
 - ◆ Use the URL contained on the last page of these instructions for access
- ◆ **Note that this data may be subject to export control restrictions**
 - ◆ While it is not NASA's intent to limit distribution of this data within a company or corporation, it is the responsibility of the business entity to comply with any and all export control and ITAR restrictions.
 - ◆ Companies may distribute further as long as they comply with federal Export Control requirements.



Altair Lunar Lander Data Access



- ◆ **Accessing the Altair Lunar Lander data package requires two steps:**
 - Having/obtaining an ICE account
 - Accepting an invitation to a Windchill “project”
- ◆ **Registration for access to the data can be found at the following link**
<http://procurement.jsc.nasa.gov/altair/>
- ◆ **The Altair Lunar Lander Data Access Password Request site is shown to the right**

The screenshot displays the NASA Exploration Systems Mission Directorate website, specifically the Altair Project Office page. The page is titled "Altair Project Office" and contains a "PASSWORD REQUEST" form. The form includes fields for Email Address, Company Name, Job Title, First Name, Last Name, and Phone Number. A "Submit" button is located below the form. The page also features a "CANCEL PASSWORD REQUEST" section with an email address field and a "Submit" button. The footer of the page includes links to "Back to NASA Newsroom" and "Back to NASA Homepage".

Altair Project Office

Date: 12/18/2008
Time:
Location:
Title: Altair Project Office Lunar Lander Data Access Password Request

Description:
Altair lunar lander data will be available by password access to US citizens, business entities complying with NASA Export Control policies. Based on NASA Export control policy, US citizenship and business entity ownership will be verified through a process conducted by the administrator of the website, independent of the Altair Project Office. The approval process may take two to three weeks. Upon verification of pertinent information, approved requestors will receive an e-mail containing the link and information necessary to access the data. It is incumbent on the business/corporation to follow Export Control policy and manage the dissemination of data to its representatives as appropriate. To request a password to the Altair protected website enter your information below and submit. Requests submitted without complete and correct information will not be considered.

Export Control Notice: NOTICE: NPR 1600.1, NASA Security Program Procedural Requirements, requires that all NASA-managed data be reviewed, appropriately marked and protected. The following database contains Export Controlled information. You may not access Export Controlled information unless you are a U.S. Citizen, hold a U.S. Green Card, or have been granted authorization by a NASA Export Control Official. For more information contact the JSC Export Services Team at 281-762-4196, by email: jsc-exportst@nasa.gov

PASSWORD REQUEST

Email Address:
Company Name:
Job Title:
First Name:
Last Name:
Phone Number:
* required field

CANCEL PASSWORD REQUEST

Email Address:

NASA press releases and other information are available automatically by sending a blank e-mail message to: home-subscribe@nasa.gov. To unsubscribe from this mailing list, send a blank e-mail message to: home-unsubscribe@nasa.gov.

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Altair Lunar Lander Data Access



- ◆ After you request access to data through the Altair Lunar Lander Data Access Password Request site you will receive an e-mail that contains:

Windchill Invitation

[Rozlyn Castleberry](#) has invited you to the project [Altair Lunar Lander Public Data \(Export Controlled\)](#). [Join Project](#)

You must first [register](#) before you can join.

[Register](#)

1. A link to register for an ICE account *if you do not already have one*.
2. An invitation to the Altair Lunar Lander Public Data (Export Controlled) project.

Project Name: [Altair Lunar Lander Public Data](#)

Project Owner: [William Mitchell](#)

Host Organization: Exploration_Systems

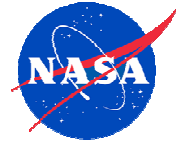
Project Description: None

Your Role: Industry Day Participant



Altair Lunar Lander Data Access-

Registering for an ICE Account (1)



- ◆ The next 4 slides illustrate the ICE account registration process.
- ◆ On the Basic Info tab illustrated below fill out all fields completely and accurately. The system will not accept an empty field and your request will be rejected
- ◆ Select No to Civil Servant/JPL employee question
- ◆ Complete ALL information
- ◆ Click Next>>

Account Management - ICE

Sign up for your Windchill ProjectLink Integrated Collaboration Environment user account today and start collaborating with colleagues and partners.

Basic info

Contractor

Applications

Finish

Enter your basic information.

Are you a NASA Civil Servant or JPL employee? ☐ Yes ☒ No (Contractors: select "No") [<< Previous](#) [Next >>](#)

First Name:

Last Name:

Title:

Daytime phone:

Email address:

Country:

Citizenship:

State or Province:

Italics and underlined indicates a required field.



Altair Lunar Lander Data Access-

Registering for an ICE Account (2)



- ◆ Windchill is a contract/project-based system, so even though no contract is involved, use the following supplied information and fill out all fields in the “contractor” tab:

- Contract/MOU Number: NNJ09BT112R
- Contract Expiration Date: 1/31/2013
- COTR/Sponsor Name: Kevin Watts
- COTR/Sponsor Phone: 123-456-7890
- COTR/Sponsor Email: kevin.d.watts@nasa.gov

- ◆ Fill in contact information for your supervisor (or your contact information, if you are the highest level manager).

- ◆ The system will not accept an empty field and the request will be rejected.

- ◆ Click Next>>

Account Management - ICE
Sign up for your Windchill ProjectLink Integrated Collaboration Environment user account today and start collaborating with colleagues and partners.

Basic Info | **Contractor** | Applications | Finish

Non-NASA users must complete this step. [<< Previous](#) [Next >>](#)

Foreign owned company? ☐ Yes ☒ No

Company name:

Contract/MOU number: Please enter the number without spaces or dashes. (e.g., NNM99xy99c or NAS9)

Contract Expiration Date: (MM/DD/YYYY)

COTR/Sponsor Name:

COTR/Sponsor Phone:

COTR/Sponsor Email:

Company Manager Name:

Company Manager Phone:

Company Manager Email:

Italics and underlined indicates a required field.



Altair Lunar Lander Data Access – Registering for an ICE Account (3)



- ◆ On the Applications tab illustrated below check only the “Need Access” box next to Windchill.
- ◆ Click Next>>

Only Check

Account Management - ICE

Sign up for your Windchill ProjectLink Integrated Collaboration Environment user account today and start collaborating with colleagues and partners.

Basic Info | Contractor | **Applications** | Finish

Select the application(s) to which you are requesting access. [<< Previous](#) [Next >>](#)

Application Name	Need Access?	Constellation Related?
Windchill Windchill projects to which you have already been invited.	<input checked="" type="checkbox"/>	<input type="checkbox"/> If selecting Windchill access, please indicate in the justification field any
ARM	<input type="checkbox"/>	<input type="checkbox"/>
Cradle	<input type="checkbox"/>	<input type="checkbox"/>
Primavera	<input type="checkbox"/>	<input type="checkbox"/>
IRMA	<input type="checkbox"/>	Required
??? <u>en_US.gov.nasa.user.registration.form.application.winsight???</u>	<input type="checkbox"/>	<input type="checkbox"/>

Italics and underlined indicates a required field.



Altair Lunar Lander Data Access – Registering for an ICE Account (4)



- ◆ On the Finish tab illustrated below fill in the Justification field with the text provided below:
 - “An ICE account is needed to gain read access to Altair Lunar Lander Public Data (Export Controlled) project. This request is in support of the Lunar Lander Project Office.”
- ◆ Read the User Agreement and click the Accept button
- ◆ Click Next>>

Account Management - ICE

Sign up for your Windchill ProjectLink Integrated Collaboration Environment user account today and start collaborating with colleagues and partners.

Basic Info

Contractor

Applications

Finish

Provide Justification
(Including specific project or team information regarding tools for which access is requested.) For Constellation [<< Previous](#) [Next >>](#) access, please be sure to include the Constellation organization or element you are supporting. (If applicable.)

An ICE account is needed to gain read access to "Cx Lunar Lander Public Data (Export Controlled)" project. This request is for the Lunar Lander Industry Day.

Read and accept user agreement.

As a condition of receiving access to the Office of Exploration Systems IT Environment: I acknowledge all responsibilities under applicable U.S. Export Control laws and regulations (including the obligation, under certain circumstances, to obtain an export license from the U.S. Government prior to the release of controlled technical data within the United States). I agree not to disseminate controlled technical data in a manner that would violate applicable U.S. Export Control laws and regulations.

Accept

Decline

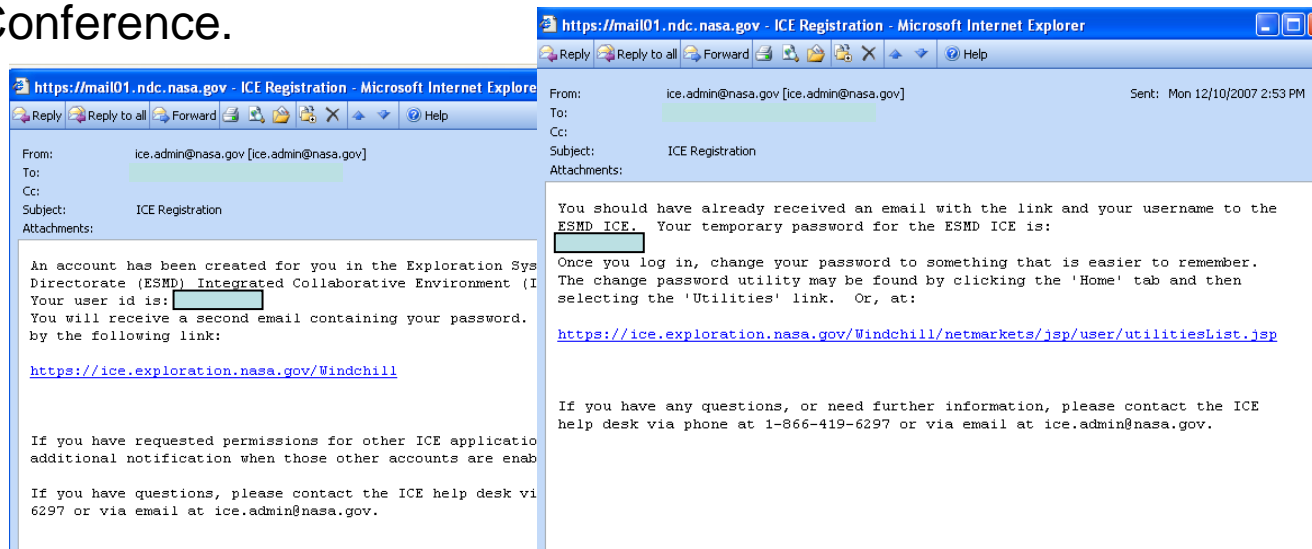
Italics and underlined indicates a required field.



Joining Windchill



- ◆ **Registration for your ICE account is now complete, and you will receive 2 e-mails confirming creation of your ICE account, and giving you your user i.d. and password for Windchill.**
 - ◆ Processing may take 2-3 weeks
 - ◆ If you are having problems with this step of the process, contact Rozlyn Castleberry (832) 431-6981, rozlyn.m.castleberry@nasa.gov
- ◆ **After your account has been created you will be able to access the Altair Lunar Lander Public Data (Export Controlled) project.**
 - ◆ Data will not be posted to this site until after the Altair Project Pre-proposal Conference.

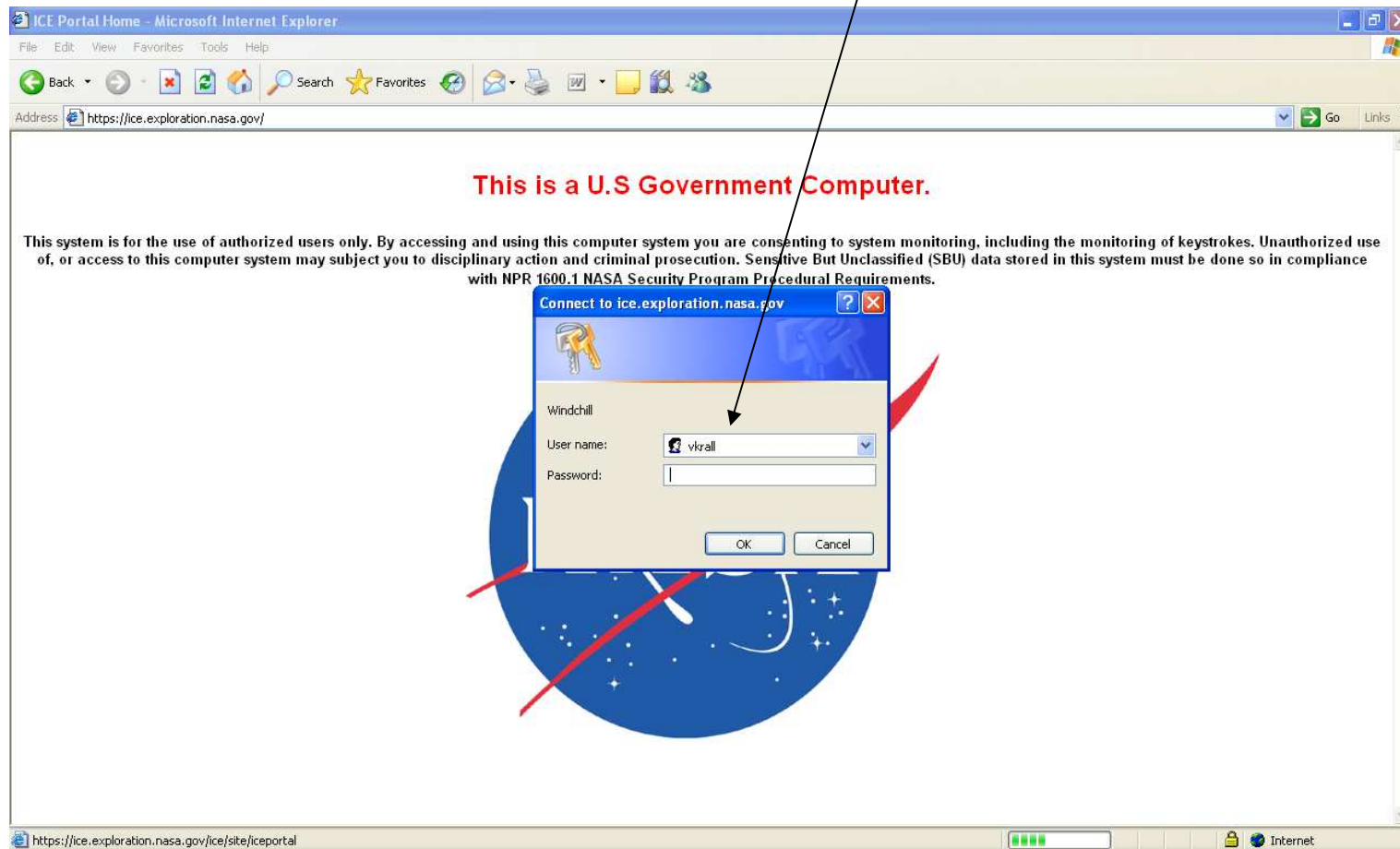




Navigating Windchill (1) - Login



From the link on the e-mail, you will be directed to the Windchill login screen
Enter User Name and Password from e-mail





Navigating Windchill (3) – Select Project



Select the only Windchill Project in the list:
Altair Lunar Lander Public Data (Export Controlled)

The screenshot shows the Windchill web interface in a browser window. The address bar displays the URL: <https://ice.exploration.nasa.gov/Windchill/netmarkets/jsp/project/list2.jsp>. The page header includes the Windchill logo and contact information: "For assistance, call 1-866-419-6297." Navigation links include Home, Product, Project, Change, and Library. A search bar is also present.

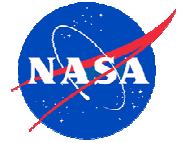
Under the "My Projects" section, the "Current View" is set to "Active Projects". A table lists the projects:

Name	Actions	Owner	Host	Category	Phase	State	Status	Done	Last Modified
Altair Lunar Lander Public Data	See Actions	William Mitchell	Exploration_Systems	General	Kickoff	Running		0%	Dec 10, 2007, 1:59 PM

Below the table, the text "Projects List" is displayed. The footer includes the PTC logo and copyright information: "Powered by Windchill® About Windchill Copyright © 2005 Parametric Technology Corporation. All Rights Reserved."



Navigating Windchill (2) – Opening ICE Screen



Click Project Tab

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Print Mail W Word PDF Help

Address <https://ice.exploration.nasa.gov/Windchill/netmarkets/jsp/user/utilitiesList.jsp> Go Links

Windchill
For assistance, call 1-866-419-6297.

ICE Portal | Learn | Help | Publications | E-mail Page | Hot Links | Copy Page

Home Product **Project** Change Library

Overview Assignments Updates Checked-Out Work Meetings Notebook Subscriptions Reports Utilities

Welcome, Victoria Krall Last Login: Dec 10, 2007, 3:01 PM CST

Search within my work: Go

Utilities

- [Calendar Management](#) Provide the ability to schedule non-working days and delegate work.
- [Update Profile](#) A utility to change your registration information (including password).
- [Publish Monitor](#) View the status of Visualization publish jobs.
- [Preferences](#) Customize the following aspects of your functionality: display, document content, search, tables, visualization, configuration specification. Some values may have been set by your site administrator.
- [Profile](#) View your personal information that the company has on record.
- [Security Settings](#) Set security permissions here rather than be prompted throughout the system.
- [Software Downloads](#) Access additional software available for download with Windchill.
- [Visualization Collaboration Sessions](#) Set up a meeting using a shared visualization session.
- [Visualization Collection](#) View the Visualization representations waiting to be opened in ProductView.
- [Event Manager](#) Provide the ability to check and act on event status.

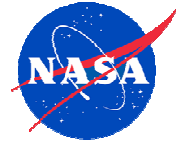
Overview | Assignments | Updates | Checked-Out Work | Meetings | Notebook | Subscriptions | Reports | **Utilities**

PTC Home | Product | Project | Change | Library

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Navigating Windchill (4) - Folders



Bookmark this link for direct access to Altair Lunar Lander data in the future:

<https://ice.exploration.nasa.gov/Windchill/netmarkets/jsp/project/view.jsp?oid=project%7Ewt.projmgmt.admin.Project2%3A403851351&u8=1>

Microsoft Internet Explorer - Folders

Address: <https://ice.exploration.nasa.gov/Windchill/netmarkets/jsp/project/view.jsp?oid=project%7Ewt.projmgmt.admin.Project2%3A403851351&u8=1>

Current View: Folders and Contents

Name	Actions	State	Modified By	Last Modified
Contractor Lunar Lander Design S...	See Actions			Dec 10, 2008, 8:55 AM
Contractor BAA Studies	See Actions			Dec 10, 2008, 9:06 AM
Lunar Lander Industry Day- Decem...	See Actions			Dec 10, 2008, 9:06 AM
General	See Actions			Nov 13, 2007, 10:30 AM
Joint NASA-Contractor Lunar Land...	See Actions			Dec 10, 2008, 8:56 AM
Pre-Proposal Conference-December...	See Actions			Dec 10, 2008, 9:12 AM
Trade Analysis Cycle 1 (July-Dec...	See Actions			Dec 10, 2008, 9:13 AM
NASA Lunar Lander Design Studies	See Actions			Dec 10, 2008, 8:55 AM
Altair LDAC-1 (May-November 2007...	See Actions			Dec 10, 2008, 8:57 AM
Altair LDAC-2 (September 2007-Ma...	See Actions			Dec 10, 2008, 8:58 AM
Altair LDAC-3 (May 2008-February...	See Actions			Dec 10, 2008, 8:58 AM
Altair RAC-1 (January-June 2009)	See Actions			Dec 10, 2008, 8:59 AM
NASA Lunar Lander Milestone Revi...	See Actions			Dec 10, 2008, 8:56 AM
Altair MCR_LCCR- June 18, 2008	See Actions			Dec 10, 2008, 9:14 AM
Altair SDR- Date TBD	See Actions			Dec 10, 2008, 9:14 AM
Altair SRR- Date TBD	See Actions			Dec 10, 2008, 9:14 AM
Constellation Lunar Capability S...	See Actions			Dec 10, 2008, 9:14 AM

Projects List | Details | **Folders** | Plan | Resources | Meetings | Assignments | Forum | Reports

Home | Product | **Project** | Change | Library